

Progress monitoring by google sheets

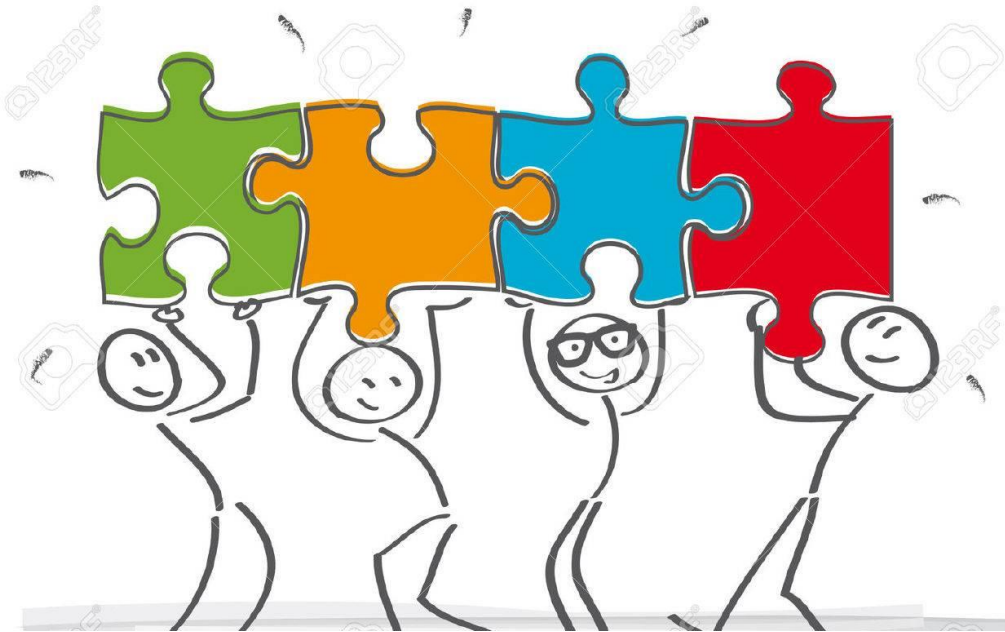
กองพัฒนาศักยภาพผู้บริโภค, มิถุนายน 2563

Knowledge management: Progress monitoring by google sheets

- 1. Knowledge Identification**
- 2. knowledge creation and acquisition**
- 3. Knowledge Organization**
- 4. Knowledge Codification and Refinement**
- 5. Knowledge Access**
- 6. Knowledge Sharing**
- 7. Learning**



① Knowledge Identification



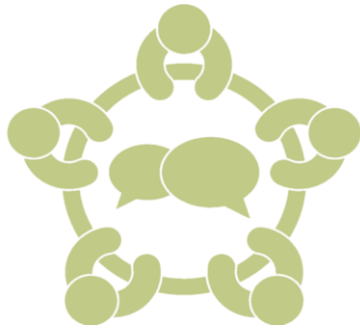
Let's work together

Problems: What we need ?

- **Simple ways to communicate better with Communities**
- **Ease to access & work together**
- **Work online -----> Paperless**

people are resorting more to online communication than the traditional forms due to its many advantages like the flexibility it provides for the person to communicate across the world with someone else.

② Knowledge creation and acquisition



Brainstorm with a group



Google Sheets

**Ease to access/ Can work together/
Work online/ Paperless**

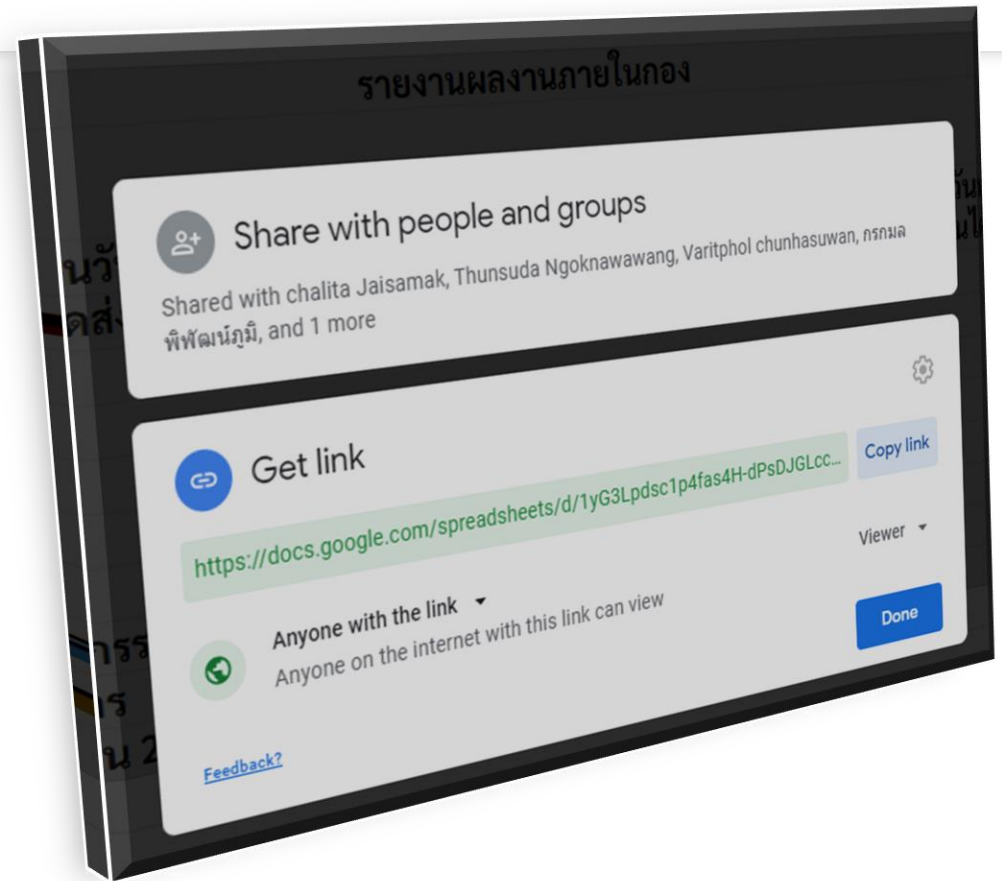
Google Sheets

- Available as a web application
- Free web-based program for creating and editing spreadsheets.
- Easy to learn/teach and is free for individual use.
- Users can open/import, edit, and save/export spreadsheets (including Microsoft Excel) and documents
- Work with the same document every time — even from multiple devices, platforms, and/or locations
- Changes are automatically saved
- Share files with others (instead of emailing multiple copies back and forth) for collaborative, real-time editing, commenting, and chatting

③ Knowledge Organization

How to start Google Sheet ?

- **Review**
 - Document organize (Paper ----> Online Document)
- **Pick the Keyman/ Set up google sheet**
 - Keyman/ Google Sheet on progress report process
- **Do it !**
 - Media production progress monitoring by google sheets
- **Keep going**

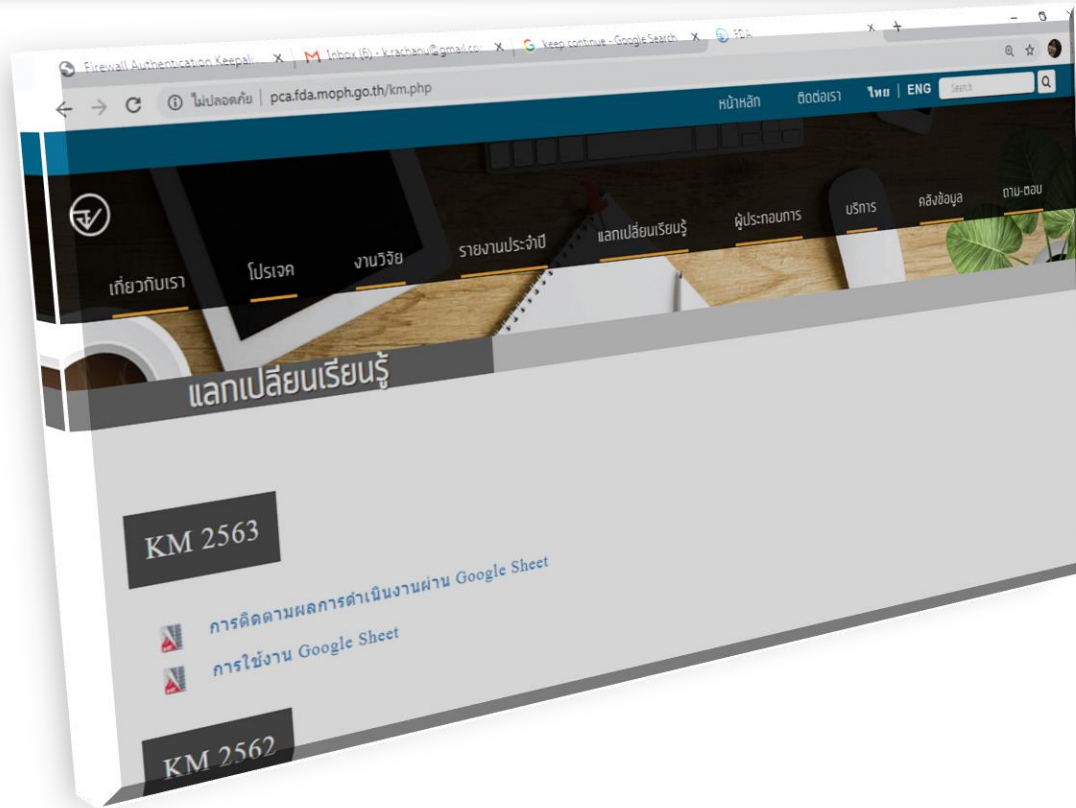


④ Knowledge Codification and Refinement

- **One Page: Progress monitoring by google sheet**
- **Intro PowerPoint: google sheet**



⑤ Knowledge Access



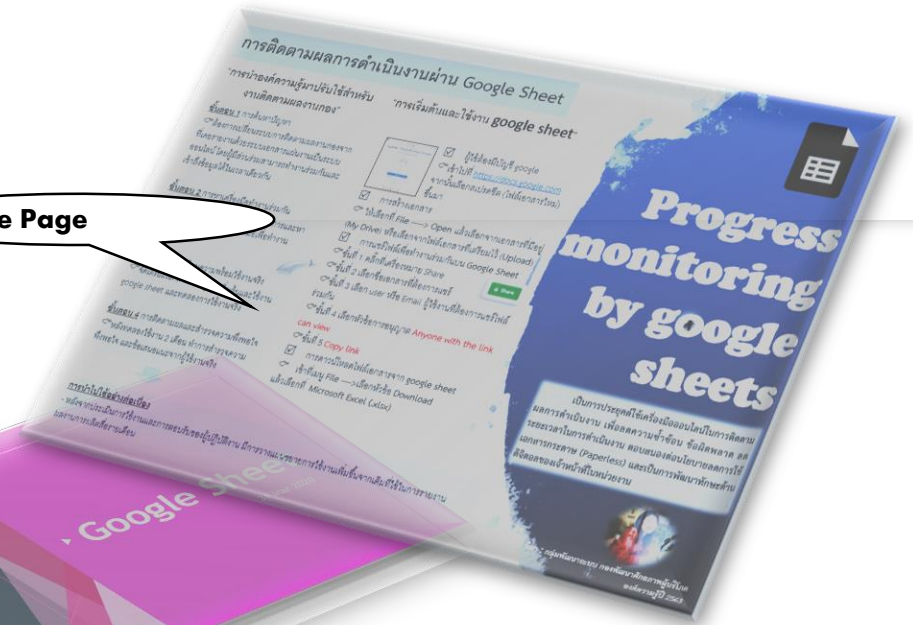
**Information
and documentation for
“progress monitoring by
google sheets” can be
found
on: [http://pca.fda.moph.g
o.th/home.php](http://pca.fda.moph.go.th/home.php)**

⑥ Knowledge Sharing

Tacit Knowledge
: Our Team & workmate



One Page



Intro PowerPoint

<http://pca.fda.moph.go.th/home.php>

Explicit Knowledge
: Website document

⑦ Learning

Document: Online

**Department:
progress monitoring by
google sheets**



Document: Paper

Thank You